

West Bengal Police Recruitment Board

RECRUITMENT To The Posts Of Lady Constables In West Bengal Police -2023

Application window (for submitting application through on-line mode only) : **23.04.2023** (from 00:01 hrs.) to **22.05.2023** (till 23:59 hrs).
EDITING WINDOW :- **26.05.2023** (from 00:01 hrs.) to **01.06.2023** (till 23:59 hrs).

- ☆ **EDUCATIONAL QUALIFICATION :** The applicant must have passed **Madhyamik** Examination from the West Bengal Board of Secondary Education or its equivalent.
- ☆ **AGE (As on 01/01/2023) : 18-30 Years (Relaxation for SC/ST-5 Years, OBC-3 Years)** The upper age limit is also relaxable for NVF and Home Guards Personnel (serving in West Bengal Police only) as per existing Government Rules. **However, Age relaxation is NOT available to Civic Volunteers.**
- ☆ **LANGUAGE :** (i) **The applicant must be able to speak, read and write the Bengali language.** However, this provision will not be applicable to the persons who are permanent residents of hill sub-divisions of Darjeeling and Kalimpong Districts. (ii) For the applicant of hill sub-divisions of Darjeeling and Kalimpong Districts, the provisions laid down in the West Bengal Official Language Act, 1961 will be applicable.
- ☆ **The applicants must possess the above noted Qualifications on or before the date of publication of the advertisement.**

☆ **MINIMUM PHYSICAL MEASUREMENT :**

Name of Post	Category	Height (Barefoot) (in cm.)	Weight (in kg.)	Chest (in cm)
Lady Constables in West Bengal Police	Candidates of all categories (except Gorkhas, Garhwalis, Rajbanshis and Scheduled Tribes)	160	49	Not Applicable
	Gorkhas, Garhwalis, Rajbanshis and Scheduled Tribes	152	45	

☆ **APPLICATION FEES & PROCESSING FEES :**

The following Application and/or Processing fees have been fixed.

Sl. No.	Category	Application Fee	Processing Fee	Total Amount Payable
1	All categories except Scheduled Caste/Scheduled Tribe (of West Bengal only)	Rs. 150	Rs. 20	Rs. 170
2	Scheduled Caste (West Bengal only)	Nil	Rs. 20	Rs. 20
3	Scheduled Tribe (West Bengal only)	Nil	Rs. 20	Rs. 20

- Applicants belonging to the Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay processing fees of Rs. 20/- (Rupees Twenty) only as they are exempted from paying any application fees. However, shortlisted candidates are required to produce their SC/ST certificates issued by the competent authority at the time of verification at the time of Interview or their candidatures shall *abinitio* be considered void.
- If any shortlisted candidate fails to submit the documents as stated above, her candidature shall be rejected summarily.
- No exemption of fees is available to the SC/ST candidates of OTHER States. Neither any claim for refund of the fee will be entertained nor will it be reassigned for any other examination under any circumstances whatsoever.
- Applications not accompanied with the requisite application and/or processing fees shall be rejected summarily.
- Payment of Application and/or Processing Fees shall be made through different payment gateway by using Debit Cards/Credit Cards/Net-Banking of any Bank. Fees can also be paid through different e-wallets and UPI App.

Sl. No	Type of Transaction	Service Charge (to be borne by the applicants)	
		Billdesk Gateway	HDFC Gateway
1.	Credit Cards Transaction processing Fee - (Visa/Master)	1.00% of Transaction Value subject to a minimum of Rs. 5/- plus GST as applicable.	Nil
2.	Wallets and Cash Cards Transaction processing Fee	1.00% of Transaction Value subject to a minimum of Rs. 5/- plus GST as applicable.	
3.	Net banking Transaction processing Fee	Rs. 5/- Per Transaction plus GST as applicable.	
4.	Debit Cards Transaction processing Fee - (Visa/Master)	Nil	Nil
5.	Debit Cards Transaction processing Fee - (RuPay)		
6.	UPI Transaction processing Fee		

- ☆ **Tathya–Mitra-Kendras** : All categories of candidates except Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay Rs. 193/- only [Application Fees: Rs. 150/-; Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-] to the authorized staff of the Sahaj Mitr Kendra. Candidates belonging to the Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay Rs. 43/- only (Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-) to the authorized staff of the Sahaj Mitr Kendra..

☆ **METHOD OF RECRUITMENT :**

The posts of Lady Constable in the West Bengal Police shall be filled up on the basis of qualifying the Preliminary Written Test which will act as screening examination followed by the Physical Measurement Test (PMT), Physical Efficiency Test (PET), Final Written Examination and Interview to be conducted by the West Bengal Police Recruitment Board.

- A. PRELIMINARY WRITTEN TEST (Full Marks - 100, Time: 1 Hour)** : Applicants provisionally considered eligible will have to appear in an MCQ based preliminary written test which is qualifying in nature. There would be 100 objective type questions having multiple choice (four choices) of answers carrying 01 (one) mark each. The duration of this test will be 1(one) hour. Question paper will be set in two languages (Bengali & Nepali). Questions of the Preliminary Written Test shall be from the following subjects :-

- i. **General Awareness and General Knowledge** : 50 Marks
ii. **Elementary Mathematics (Madhyamik Standard)** : 30 Marks
iii. **Reasoning** : 20 Marks

☞ **There will be NEGATIVE marking for each incorrect answer. 1/4th of the allotted marks for a particular question will be deducted for each incorrect answer.**

- B. PHYSICAL MEASUREMENT TEST (PMT)** :- The physical standards (height and weight) of the candidates as given above will be tested by using Electronic Machines of those who qualify in the Preliminary Written Test.

- C. PHYSICAL EFFICIENCY TEST (PET)** :- Candidates who will qualify in PMT will be allowed to take part in PET as furnished below.

Sl. No.	Posts	Event for PET	Timing
1.	Lady Constable	800 (eight hundred) meters run	4 (four) minutes and 30 (thirty) Seconds

☞ **PMT & PET are qualifying in nature.**

- D. FINAL WRITTEN EXAMINATION :-**

Full Marks – 85 (85 MCQs carrying equal marks each) Total Time : 1 hr. : All the candidates who qualify in the PMT & PET will be called to appear in the Final. Question paper will be set in Bengali & Nepali except questions on English language. Question of the Final Written Examination shall be from the following subjects:-

- (A) **General Awareness and General Knowledge** - 25 Marks
(B) **English** - 10 Marks
(C) **Elementary Mathematics (Madhyamik standard)** - 25 Marks
(D) **Reasoning and Logical Analysis** - 25 Marks

☞ **There will be NEGATIVE marking for each incorrect answer. 1/4th of the allotted marks for a particular question will be deducted for each incorrect answer.**

E. INTERVIEW : Full Marks- 15

A limited number of candidates will be called for Interview in accordance with merit. In the Interview, the general awareness and suitability of the candidate for public service will be tested. Candidate's ability to speak, read and write in Bengali/ Nepali (for the permanent residents of Hill Subdivisions of Darjeeling and Kalimpong Districts) will also be tested in her Interview.

On the basis of the marks obtained in the Final Written Examination and the Interview, a merit list of the provisionally selected candidates will be prepared by the West Bengal Police Recruitment Board.

Note:- If 02 (two) or more candidates secure the same total marks, their seniority in the final merit/ selection list will be decided by the marks obtained by the candidates in the Final Written Examination. The one who secures higher marks in the Final Written Examination will precede in the Merit List. If the marks secured in the Final Written Examination are also the same then seniority will be determined by their age. The one older in age will find precedence in the Merit List. In case of same Date of Birth the principle of determining seniority will be decided by the Board.

☆ HOW TO APPLY :

Applicants will be able to submit their application using the websites of West Bengal Police Recruitment Board (<https://prb.wb.gov.in>) and West Bengal Police (wbpolice.gov.in).

Photograph and Signature Scan & Upload Instructions

PHOTOGRAPH: APPLICANTS ARE REQUIRED TO UPLOAD THEIR RECENT PASSPORT SIZE PHOTOGRAPH (PREFERABLY COLOURED) AND SCANNED COPY OF FULL SIGNATURE IN .JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE MUST BE WITHIN 10 KB - 50 KB. PHOTOGRAPH OF THE CANDIDATE SHOULD SATISFY THE FOLLOWING PRIMARY REQUIREMENTS :

- **RECENT PHOTO (NOT MORE THAN 3 MONTHS OLD)** FACING FORWARD AND LOOKING STRAIGHT INTO THE CAMERA.
- **MUST BE ON WHITE BACKGROUND.**
- WITHOUT ANYTHING COVERING THE FACE.
- IN CLEAR CONTRAST TO THE BACKGROUND.
- WITHOUT A HEAD COVERING.
- WITH EYES OPEN, VISIBLE AND FREE FROM REFLECTION OR GLARE FROM GLASSES.
- WITH YOUR EYES NOT COVERED BY SUNGLASSES, TINTED GLASSES, GLASS FRAMES OR LOCK OF HAIR.
- WITHOUT ANY 'RED EYE' AND WITHOUT ANY SHADOW IN THE PICTURE.
- WITH A NORMAL EXPRESSION.

SIGNATURE OF THE CANDIDATE MUST CONTAIN THE FULL NAME OF THE CANDIDATE AS ENTERED BY HER IN THE APPLICATION FORM AND THE SIGNATURE SHALL BE IN LONG HAND. THE **SIZE OF SIGNATURE FILE MUST BE WITHIN 5 KB - 20 KB.**

☆ THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE **177 PX H × 138 PX W (4.5 CM HEIGHT × 3.5 CM WIDTH) AND 63 PX H × 350 PX W (1.7 CM HEIGHT × 9.2 CM WIDTH)** RESPECTIVELY. APPLICANTS ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE. PHOTOGRAPHS CROPPED FROM 'GROUPIES' OR 'SELFIES' SHALL ALSO BE DISALLOWED DURING THE SCRUTINY.

☆ On successful submission of the application, the applicants will get an SMS to their registered mobile number. **Each applicant is required to have an individual mobile number and e-mail Id.** Sharing of mobile number between applicants is not permitted. This number needs to remain valid till the entire process of the recruitment. The Board does not owe any responsibility for failure in delivery of SMS or e-mail due to change in Mobile Number/e-mail Id. or other technical reason. **The applicants are advised to take a print out of her application form, preserve it safely and mention the Application Sl. No. for all future communications if required with the West Bengal Police Recruitment Board be it in verbal or written form.**

☆ IMPORTANT POINTS :

- ☛ **Pay Scale of Level-6 in the pay matrix [Rs. 22,700 - Rs. 58,500].**
- ☛ The vacancies for Home Guards (HG)/ NVF and Civic Volunteers are only for the serving Home Guards/ NVF and Civic Volunteers in West Bengal Police subject to completion of 3 (three) years of service.
- ☛ The reservation of vacancies under Exempted Category (EC), Home Guards (HG)/NVF, Civic Volunteers and Sports Quota will be horizontal in nature. In case of non-availability of suitable candidates under those categories, the vacancies will be merged to the respective category.
- ☛ The length of service for Home Guards/NVF personnel and Civic Volunteers serving in West Bengal Police only shall be calculated as on 01/01/2023.
- ☛ The applicants claiming themselves as NVF/HG or Civic Volunteer in the application form must submit their NVF/HG or Civic Volunteer Enrollment Certificate prior to the Interview as per the prescribed format (Porforma -E) enclosed under Annexure-B, if they are shortlisted for Interview.

- ☛ Shortlisted candidates applying under Exempted Category (E.C.) as a member of the family of Land Losers /as Ex-Census Employees/ Election Job Workers/ Enumerators should produce original copies of Identity Cards showing Registration & NCO number issued by the Labour Department, Government of West Bengal at the time of scrutiny before the Interview.
- ☛ Meritorious sports person in the following sports discipline are eligible to apply for the vacancies reserved for 'Sports Quota' :-
 - i) Athletics [including Track and Field events], ii) Badminton, iii) Basket Ball, iv) Cricket, v) Football, vi) Hockey, vii) Swimming, viii) Table Tennis, ix) Volley Ball, x) Tennis, xi) Weightlifting, xii) Wrestling, xiii) Boxing, xiv) Cycling, xv) Gymnastics, xvi) Judo, xvii) Rifle Shooting, xviii) Kabaddi and xix) Kho-kho.
- ☛ Issuance of Admit Card for Preliminary Written Test or any latter stage is subject to acceptance of candidature on fulfilling the eligibility criteria. Hence, getting SMS on final submission of Application Form doesn't warrant issuance of any Admit Card to the applicant for Preliminary Written Test or further stages.
- ☛ Each candidate should submit ONE application form only. Candidature of those who submit more than one application form will be rejected summarily and the amount of application and/or processing fees will be forfeited.
- ☛ Application Forms shall be rejected in case the signature of the applicant is uploaded/rendered in block letters/unintelligible/does not match with name of the candidate.
- ☛ SC/ST/OBC-A /OBC-B candidates of OTHER States will be treated as General (Un-reserved) category candidates.
- ☛ All entries except religion field in the Application Form are compulsory. Application submitted keeping any of the columns blank would lead to summary rejection without any intimation to the applicant.
- ☛ A candidate who discloses her identity by writing her name, roll no. etc. or putting any identifying marks inside the OMR Answer Sheet will be disqualified and her candidature will summarily be rejected.
- ☛ Candidates dissatisfied with her Physical Measurement Test (PMT) during field test may appeal in writing before the Chairperson, of the Selection Board/Committee on the same day of her tests. No appeal in this regard will be entertained in future.
- ☛ The height of a candidate may be re-measured at any stage including the Interview at the discretion of the Board and the decision of the Board shall be final and binding on the candidates.
- ☛ The Mobile No. and e-mail ID of the applicants are being taken for communication by the Board for future intimation with regard to the recruitment process and nothing else. The Board, under no circumstances, will request or advise the applicant for any further personal information and/or additional fees and/or payment of any kind of fee to any official connected and/or not connected with the Board. Candidates may report such occurrence, if any to the Member, West Bengal Police Recruitment Board, along with due evidence (documentary/electronic).
- ☛ **In case of any difficulties in submitting the application form the prospective applicants are advised to communicate either through telephone (Contact No. 7044108689 & 7044109346) during office hours (10 AM to 05:30 PM) from Monday to Friday and 10:00 AM to 02:00 PM on Saturdays (except Govt. Holidays) or through e-mail (wbprbonline@applythru.net.co.in).**

☆ **EDITING WINDOW :-**

- ☛ **An editing window for 07 (seven) days will be given to the applicants who wants to edit/rectify her personal information already submitted in their Application Form. The period of this editing window will be from 26.05.2023 (from 00:01 hrs.) to 01.06.2023 (till 23:59 hrs).**
- ☛ To edit the personal information, the applicant will have to provide **(i) Her Application Sl. No. or Registered Mobile Number and (ii) Date of Birth (DOB) as entered in the Application.** On providing these information, the applicant will get an OTP to their Registered Mobile Number. On successful verification of OTP the applicant will be allowed to edit her information (except permanent State). Applicants can change their category but change from non-paying category (SC & ST) to paying category (UR, OBCA & OBC-B) [Application Fees] will not be allowed. After editing all the details, the applicant has to submit the edited application otherwise no change will be reflected in the main data.
- ☛ Applicants will also be able to download the modified application pdf only after submission of the edited application or else the previous application pdf will be available. Request for change/correction in the personal details shall not be entertained under any circumstances after the last date of editing window. The West Bengal Police Recruitment Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular field in application form whatever the reason may be.

☆ **THE APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS WELL IN ADVANCE WITHOUT WAITING FOR THE LAST DATE AND TIME OF SUBMISSION TO AVOID DELAYED SUBMISSION DUE TO SERVER PROBLEM OR ANY OTHER TECHNICAL GLITCHES.**

☆ *For more details please go through the original notification* ☆