

WEST BENGAL POLICE RECRUITMENT BOARD

RECRUITMENT TO THE POSTS OF SUB-INSPECTOR/SUB-INSPECTRESS (UNARMED BRANCH)
AND SERGEANT IN KOLKATA POLICE – 2023

Application Form Submission (on-line only) and Payment of Fees :
29.08.2023 (00:01 hrs.) to 18.09.2023 (till 23:59 hrs.)

Edit Window : 21.09.2023 (00:01 hrs.) to 27.09.2023 (till 23:59 hrs)

- ☐ **AGE (As on 01.01.2023) :-** The applicant must not be below 20 (twenty) years and not more than 27 (twenty seven) years as on 01.01.2023. Upper age limit is relaxable by 05 (five) years for SC and ST and by 03 (three) years for OBC candidates of West Bengal only and by 03 (three) years in case of Transgender person.

Note:-

Date of Birth as recorded in Madhyamik or equivalent admit card/certificate will only be accepted as valid proof for verification of age.

- ☐ **EDUCATIONAL QUALIFICATION :-** The applicant must have a bachelor's degree in any discipline from a recognized university or its equivalent.

☐ **LANGUAGE :-**

- (i) The applicant must be able to speak, read and write Bengali Language. However, this provision will not be applicable to the persons who are permanent residents of hill sub-divisions of Darjeeling and Kalimpong Districts.
- (ii) For the applicant of hill sub-divisions of Darjeeling and Kalimpong District, the provisions laid down in the West Bengal Official language Act, 1961 (24 of 1961) will be applicable.

☐ **MINIMUM PHYSICAL MEASUREMENT OF CANDIDATES :-**

Sl. No.	Name of the Post	Class	Height (in cm)	Chest (in cm)	Weight (in kg.)
1	Sub-Inspector of Police [Unarmed Branch (UB) in Kolkata Police]	Candidates of all categories (except Gorkhas, Rajbansis, Garwalis and Scheduled Tribes)	167 cm	79 cm with a minimum expansion of 5 cm	56 kg.
		Gorkhas, Rajbansis, Garwalis and Scheduled Tribes	160 cm	76 cm with a minimum expansion of 5 cm	52 kg.
2	Sub-Inspectress of Police [Unarmed Branch (UB) in Kolkata Police]	Candidates of all categories (except Gorkhas, Rajbansis, Garwalis and Scheduled Tribes)	160 cm	-	49 kg.
		Gorkhas, Rajbansis, Garwalis and Scheduled Tribes	155 cm	-	45 kg.
3	Sergeant in Kolkata Police	Candidates of all categories (except Gorkhas, Rajbansis, Garwalis and Scheduled Tribes)	173 cm	86 cm with a minimum expansion of 5 cm	60 kg.
		Gorkhas, Rajbansis, Garwalis and Scheduled Tribes	163 cm	81 cm with a minimum expansion of 5 cm	54 kg.
4	Sub-Inspector of Police [Unarmed Branch (UB) in Kolkata Police] for Transgender persons	Candidates of all categories (except Gorkhas, Rajbansis, Garwalis and Scheduled Tribes)	162 cm	-	51 kg.
		Gorkhas, Rajbansis, Garwalis and Scheduled Tribes	157 cm	-	47 kg.

Note :-

- ◆ The applicants must possess the above noted Qualifications on or before the date of publication of the advertisement.
- ◆ Female applicants are only eligible for the post of Sub-Inspectress (Unarmed Branch) in Kolkata Police.
- ◆ Physically Handicapped candidates shall not be eligible to apply.

PHYSICAL EFFICIENCY TESTS :-

Sl. No.	Name of Post	Test
1.	Sub-Inspector (Unarmed Branch) and Sergeant in Kolkata Police	800 meters run within 3 (three) minutes.
2.	Sub-Inspectress (Unarmed Branch) in Kolkata Police	400 meters run within 2 (two) minutes.
3.	Transgender person for the post Sub-Inspector of Police (Unarmed Branch) in Kolkata Police	400 meters run within 1 (one) minute 40 seconds.

METHOD OF RECRUITMENT :-

The posts of Sub-Inspector/Sub-Inspectress (Unarmed Branch) and Sergeant in Kolkata Police shall be filled up on the basis of qualifying the Preliminary Examination which will act as screening examination followed by the Physical Measurement Test (PMT), Physical Efficiency Test (PET), Final Combined Competitive Examination and Personality Test to be conducted by the West Bengal Police Recruitment Board.

A. Preliminary Examination :- (Full Marks - 200 / Time : 90 Minutes) :-

- Candidates provisionally considered as eligible will be called for a Preliminary Examination to be held in General Studies, Logical & analytical reasoning and Arithmetic with full marks of 200 :
 - 100 marks in General Studies having 50 questions
 - 50 marks in Logical & Analytical reasoning having 25 questions
 - 50 marks in Arithmetic having 25 questionsand the *duration of the examination being 90 minutes.*
- The preliminary examination will be a screening test for selection of candidates for the Physical Measurement Test and Physical Efficiency Test. The West Bengal Police Recruitment Board shall be the competent agency to prescribe minimum cutoff marks for each social category and posts taking into account the number of vacancies proposed to be filled up in each category and post.
- The preliminary examination will be an OMR based MCQ type written examination. The question paper will be set in two languages (English and Bengali).
- The marks obtained by the candidate in preliminary examination shall not be counted for the purpose of determining the final merit list.
- ❖ **Note : - There will be NEGATIVE marking for each incorrect answer in the preliminary examination. ¼ th of the allotted marks for a particular question will be deducted for each incorrect answer.**

B. Physical Measurement Test (PMT) & Physical Efficiency Test (PET) :-

- The **Physical Measurement Test (PMT)** as specified above relating to height, weight and chest of the candidates qualified in the preliminary examination shall be taken followed by the **Physical Efficiency Test (PET)** of the eligible candidates as specified. Qualified candidates in the PMT only will be eligible to appear in the PET. The PMT & PET shall be conducted by the West Bengal Police Recruitment Board at the venues selected by the Board for the purpose. Only qualified candidates of both PMT & PET shall be eligible to appear in the Final Combined Competitive Examination.

C. Final Combined Competitive Examination (Full Marks - 200 / Time : 2 hours) :-

- The Final Combined Competitive Examination will consist of three papers of conventional type questions, namely
 - a) **Paper-I :-** General Studies and Arithmetic for 100 marks :
 - 50 marks for General Studies
 - 25 marks for Logical & Analytical reasoning
 - 25 marks for Arithmetic*of 2 (two) hours duration.*
 - b) **Paper-II :-** English of 50 marks of 1 (one) hour duration.
 - c) **Paper-III :-** Bengali/Hindi/Urdu/Nepali of 50 marks of 1 (one) hour duration.
- The written examination for all the above three papers of the Final Combined Competitive Examination shall be held on the same day at selected centres to be decided by the West Bengal Police Recruitment Board. The question paper for Paper - I (General Studies and Arithmetic) of Final Combined Competitive Examination will be set in three languages (English, Bengali and Nepali). The candidate may answer in any of these languages but all the answers must be in one and the same language. The syllabus for final combined competitive examination shall be as mentioned herein after.
- The West Bengal Police Recruitment Board shall have the discretion to fix qualifying marks in all or any of the three papers and also in the aggregate of three papers in the final combined competitive examination.

D. Personality Test :- (Full Marks - 30) :-

- A limited number of the candidates selected merit-wise on the results of Final Combined Competitive Examination will be called on to appear at the Personality Test. Candidates' ability to speak, read & write in Bengali will be tested in the Personality Test. However, this is not applicable for candidates, who are permanent residents of hill sub-divisions. The minimum pass mark for the personality test will be 08 (eight). The candidates who fail to secure minimum pass mark in the personality test will be disqualified irrespective of the marks obtained by them in the Final Combined Competitive Examination.
- The final merit list of provisionally selected candidates shall be prepared on the basis of the total marks obtained in the three papers of Final Combined Competitive Examination and the marks obtained in the Personality test. The candidates who have failed to secure minimum pass mark in the personality test will not be considered for selection.

APPLICATION FEES & PROCESSING FEES :-

The following Application and/or Processing fees have been fixed.

Sl. No.	Category	Application Fee	Processing Fee	Total Amount Payable
1	All categories except Scheduled Caste/Scheduled Tribe (of West Bengal only)	Rs. 250	Rs. 20	Rs. 270
2	Scheduled Caste (West Bengal only)	Nil	Rs. 20	Rs. 20
3	Scheduled Tribe (West Bengal only)	Nil	Rs. 20	Rs. 20

- Applicants belonging to the Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay processing fees of Rs. 20/- (Rupees Twenty) only as they are exempted from paying any application fees. However, shortlisted candidates are required to produce their SC/ST certificates issued by the competent authority at the time of verification during personality test or their candidatures shall *abinitio* be considered void.
- If any shortlisted candidate fails to submit the documents as stated above, his/her candidature shall be rejected summarily.
- No exemption of fees is available to the SC/ST candidates of OTHER States.
- Neither any claim for refund of the fee will be entertained nor will it be reassigned for any other examination under any circumstances whatsoever.
- Applications not accompanied with the requisite application and/or processing fees shall be rejected summarily.

HOW TO APPLY :-

Applicants will be able to submit their application using the websites of West Bengal Police Recruitment Board (<https://prb.wb.gov.in>), West Bengal Police (<https://wbpolice.gov.in>) and Kolkata Police (kolkatapolice.gov.in).

Payment of Application and/or Processing Fees shall be made through different payment gateway by using Debit Cards/Credit Cards/Net-Banking of any Bank. Fees can also be paid through different e-wallets and UPI App.

- ◆ APPLICANTS ARE REQUIRED TO UPLOAD THEIR RECENT PASSPORT SIZE PHOTOGRAPH (PREFERABLY COLOURED) AND SCANNED COPY OF FULL SIGNATURE IN .JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. **THE SIZE OF PHOTOGRAPH FILE MUST BE WITHIN 10KB - 50 KB.**
- ◆ PHOTOGRAPH OF THE CANDIDATE SHOULD SATISFY THE FOLLOWING PRIMARY REQUIREMENTS :
 - RECENT PHOTO (NOT MORE THAN 3 MONTHS OLD) FACING FORWARD AND LOOKING STRAIGHT INTO THE CAMERA.
 - MUST BE ON WHITE BACKGROUND.
 - WITHOUT ANYTHING COVERING THE FACE.
 - IN CLEAR CONTRAST TO THE BACKGROUND.
 - WITHOUT A HEAD COVERING.
 - WITH EYES OPEN, VISIBLE AND FREE FROM REFLECTION OR GLARE FROM GLASSES.
 - WITH YOUR EYES NOT COVERED BY SUNGLASSES, TINTED GLASSES, GLASS FRAMES OR LOCK OF HAIR.
 - WITHOUT ANY 'RED EYE' AND WITHOUT ANY SHADOW IN THE PICTURE.
 - WITH A NORMAL EXPRESSION.
- ◆ SIGNATURE OF THE CANDIDATE MUST CONTAIN THE FULL NAME OF THE CANDIDATE AS ENTERED BY HIS/HER IN THE APPLICATION FORM AND THE SIGNATURE SHALL BE IN LONG HAND. **THE SIZE OF SIGNATURE FILE MUST BE WITHIN 5 KB - 20 KB.**
- ◆ **THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE 177 P X H X 138 P X W (4.5 CM HEIGHT X 3.5 CM WIDTH) AND 63 PX H X 350 PX W (1.7 CM HEIGHT X 9.2 CM WIDTH) RESPECTIVELY.**
- ◆ APPLICANTS ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE. PHOTOGRAPHS CROPPED FROM 'GROUPIES' OR 'SELFIES' SHALL ALSO BE DISALLOWED DURING THE SCRUTINY.
- ◆ On successful submission of the application, the applicants will get an SMS to their registered mobile number. Each applicant is required to have an individual mobile number and e-mail Id. Sharing of mobile number between applicants is not permitted. This number needs to remain valid till the entire process of the recruitment. The Board does not owe any responsibility for failure in delivery of SMS or e-mail due to change in Mobile Number/e-mail Id. or other technical reason. The applicants are advised to take a print out of her application form, preserve it safely and mention the Application Sl. No. for all future communications if required with the West Bengal Police Recruitment Board be it in verbal or written form.

EDITING WINDOW :-

- An editing window for 07 (seven) days will be given to the applicants who wants to edit/rectify his/her personal information already submitted in their Application Form. The period of this editing window will be from 21.09.2023 (00:01 hrs.) to 27.09.2023 (till 23:59 hrs). To edit the personal information, the applicant will have to provide (i) Her Application Sl. No. or Registered Mobile Number and (ii) Date of Birth (DOB) as entered in the Application. On providing these information, the applicant will get an OTP to their Registered Mobile Number. On successful verification of OTP the applicant will be allowed to edit his/her information (except permanent State). Applicants can change their category but change from non-paying category (SC & ST) to paying category (UR, EWS, OBC-A & OBC-B) [Application Fees] will not be allowed.
- After editing all the details, the applicant has to submit the edited application otherwise no change will be reflected in the main data. Applicants will also be able to download the modified application pdf only after submission of the edited application or else the previous application pdf will be available.
- Request for change/correction in the personal details shall not be entertained under any circumstances after the last date of editing window. The West Bengal Police Recruitment Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular field in application form whatever the reason may be.

❑ **SUBMISSION THROUGH SAHAJ MITR KENDRAS :-**

The West Bengal Police Recruitment Board extends facility to submit application through Sahaj Mitr Kendras.

- Applicants may approach any of the Sahaj Mitr Kendras (Latest list provided on the website) with all particulars and a recent passport size photograph. The authorized staff of the Kendra will fill up the on-line application form on the basis of information provided by the applicant.
- They will also scan the photograph and signature of the applicant and upload it.
- APPLICANTS MUST CHECK ON-SCREEN THE INFORMATION ENTERED (INCLUDING THEIR PHOTOGRAPH & SIGNATURE) BY THE STAFF BEFORE PROCEEDING FOR ON-LINE PAYMENT.
- **The Application and/or Processing Fees have to be paid to Village Level Entrepreneurs of the Sahaj Mitr Kendras. The Kendra will take service charge (including GST) of Rs. 23/- (Rupees Twenty Three) extra for filling up the form and uploading the same along with scanned copies of candidate's photograph and signature and making on-line payment of Application and/or Processing Fees received from the applicant. The applicant must ensure proper uploading of her photograph and signature. The Board will not be responsible for any discrepancy in the data uploaded. In case of any mismatch in respect of photograph and signature or any other detail at any stage of the recruitment process, the candidature SHALL be rejected.**
- **All categories of candidates except Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay Rs. 293 /- only [Application Fees: Rs. 250/-; Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-] to the authorized staff of the Sahaj Mitr Kendra.**
- **Candidates belonging to the Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay Rs. 43/- only (Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-) to the authorized staff of the Sahaj Mitr Kendra.**
- APPLICANTS ARE ADVISED NOT TO PAY IN EXCESS OF THE FEES & SERVICE CHARGE AS MENTIONED ABOVE TO THE FRANCHISEE OR THE AUTHORIZED STAFF OF SAHAJ MITRA KENDRAS.
- AFTER PAYMENT OF THE FEES AND SERVICE CHARGE, THE AUTHORIZED STAFF OF THE KENDRA WILL HAND OVER TO THE APPLICANT THE COPY OF THE APPLICATION FORM WITH UNIQUE APPLICATION SERIAL NUMBER. AS ACKNOWLEDGEMENT OF SUCCESSFUL SUBMISSION OF APPLICATION. THE COPY OF THE APPLICATION FORM WILL ALSO CONTAIN ALL THE DETAILS FURNISHED BY THE APPLICANT.
- APPLICANTS MUST KEEP THE COPY OF THE APPLICATION WITH THEM AND NOTE DOWN THE UNIQUE APPLICATION SERIAL NUMBER FOR ALL FUTURE COMMUNICATIONS WITH THE BOARD, IF ANY.
- **Candidates may contact the West Bengal Police Recruitment Board through a land line phone number (033-23214200) to report any kind of non-cooperation from any of the Sahaj Mitr Kendras, with details during office hours (10:00 AM to 05:30 PM) from Monday to Friday.**
- **Help line (Toll free) of Sahaj Mitr Kendras :- Applicants may contact the Toll-Free help line number (18004190250) for locating the nearest Sahaj Mitr Kendras.**

★ **OTHER INSTRUCTIONS :-**

- ⊗ **THE APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS WELL IN ADVANCE WITHOUT WAITING FOR THE LAST DATE AND TIME OF SUBMISSION TO AVOID DELAYED SUBMISSION DUE TO SERVER PROBLEM OR ANY OTHER TECHNICAL GLITCHES.**
- ⊗ Issuance of Admit Card for Preliminary Examination or any latter stage is subject to acceptance of candidature on fulfilling the eligibility criteria. Hence, getting SMS on final submission of Application Form doesn't warrant issuance of any Admit Card to the applicant for Preliminary Examination or further stages.
- ⊗ Defective/incomplete applications/applications with fuzzy photograph of candidates will be summarily rejected.
- ⊗ **Each candidate should submit ONE application form only. Candidature of those who submit more than one application form will be rejected summarily and the amount of application and/or processing fees will be forfeited.**
- ⊗ Application Forms shall be rejected in case the signature of the applicant is uploaded/rendered in block letters/unintelligible/does not match with name of the candidate.
- ⊗ **SC/ST/OBC-A /OBC-B & EWS candidates of OTHER States will be treated as General (Un-reserved) category candidates.**
- ⊗ **The Recruitment Board will not be held responsible for any harm or injury to any candidate emerging out of the conduct of the PMT & PET or other tests.**
- ⊗ All entries except religion field in the Application Form are compulsory. Application submitted keeping any of the columns blank would lead to summary rejection without any intimation to the applicant.
- ⊗ Candidates dissatisfied with his/her Physical Measurement Test (PMT) during field test may appeal in writing before the Chairperson, of the Selection Board/Committee on the same day of his/her tests. No appeal in this regard will be entertained in future.
- ⊗ The height of a candidate may be re-measured at any stage including the Personality Test at the discretion of the Board and the decision of the Board shall be final and binding on the candidates.
- ⊗ The Mobile No. and e-mail ID of the applicants are being taken for communication by the Board for future intimation with regard to the recruitment process and nothing else. The Board, under no circumstances, will request or advise the applicant for any further personal information and/or additional fees and/or payment of any kind of fee to any official connected and/or not connected with the Board. Candidates may report such occurrence, if any to the Member, West Bengal Police Recruitment Board, along with due evidence (documentary/electronic).
- ⊗ **In case of any difficulties in submitting the application form the prospective applicants are advised to communicate either through telephone (Contact No. 7044108689 & 7044109346) during office hours (10 AM to 05:30 PM) from Monday to Friday and 10:00 AM to 02:00 PM on Saturdays (except Govt. Holidays) or through e-mail (wbprbonline@applythrunet.co.in).**

⊗ ***For more information please go through the Original Notification*** ⊗